



## COUNCIL OF HUMAN RESOURCE EDUCATION DEVELOPMENT

### CHRED Skills Universe -National Skills Qualifications Framework

In pursuance of National Policy on Education 1986 by Ministry of Human Resource Development

F. No. 37- 3 / Legal / AICTE / 2013 As per AICTE Act. 1987

Tarsali, Vadadala road, Near High-Way Bridge (Naka), Tarsali, Vadodara – 390009

## 812 / NSQF - ON JOB TRAINING FOR TRAINEE

To. \_\_\_\_\_

Dear \_\_\_\_\_

Trainee ID: \_\_\_\_\_

### NSQF (ON JOB TRAINING) - Trainee Contract

**Read on :** The Gazette of India : Extraordinary [Part III 0 Sec. 4], Appendix-II  
 Uploaded by Dte. Of Printing at Government of India Press, Ring Road, Mayapuri, New Delhi-110064 And Published by the controller of Publications, Delhi-110054.

We the Council of Human Resource Education Development (CHRED) are pleased to engage you as O.J.T Trainee subject to the following terms and conditions:

1. The period of training shall be with start date.....end date..... and the same shall not be entitled for any further extension.
2. It shall not be obligatory on the part of the Council of human resource education development – (On Job Training Provider) or of the company to offer any employment to the apprentices on successful completion of period of training in his/her establishment nor shall it be obligatory on the part of the OJT Trainee to accept any employment under the employer. As OJT Trainee undergoing Training in an establishment you shall be a trainee and not a worker and as such, the provisions of any law with respect to a laborer or worker shall not apply to or in relation to you.
3. During your training with CHRED and/or with the establishment where you would be deployed for training, none of the labour laws shall be applicable to you and you shall not claim benefits /protection under any of these laws as you would be a trainee/apprentice or a learner.
4. As NSQF-OJT Trainee you shall be liable to abide by the rules and regulations of NSQF in all matter of conduct, discipline and safety and carry out all lawful orders of the establishment.
5. As NSQF-OJT Trainee you shall learn your subject field conscientiously and diligently and attend to practical and instructional classes regularly.
6. As NSQF-OJT Trainee you shall maintain a record of your on job training during the period of the CHRED-OJT-NSQF Training in a proforma prepared and approved by Council of human resource education development (NSQF - Skill Training Provider)
7. Either party may terminate this contract letter by issuing 30 days notice in writing to the other.

CHRED Skills Universe

Head Office: CHRED Skills Universe

Tarsali, Vadadala road, Near High-Way Bridge (Naka), Tarsali, Vadodara – 390009 (Gujarat)

Ph.: 0265-3310992 | info@hredindia.org.in | www.hredindia.org.in



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8. When the contract of Training is terminated for failure on your part to carry out the terms of contract, you shall refund to the CHRED (Skill Training Provide) as cost of training such amount as may be determined by the CHRED (Skill Training Provide). In such event, you shall not be entitled to enter on another contract of training under the National Skills Qualification Framework.
9. The Contract of Training can be terminated without compensation payment to the NSQF Trainee-
  - i) If you secure gainful employment (on production of copy of the appointment letter); and
  - ii) If you are unable to continue training on medical grounds (on production of a certificate to this effect from a medical officer not below the rank of a civil Surgeon/ Surgeon attached to any Government Hospital).
  - iii) You agree to defend ,indemnify and hold Council of human resource education development harmless from any and all claims, damages, liability, attorneys fees and expenses on account of your failure to satisfy any of your obligations under this contract letter of training or for misconduct or for violation of any law or creation of any legal liability by you.
10. For breach of contract by Council of human resource education development (Skill Training Provider) shall pay compensation to you in accordance with the Minimum Wages specified for that Category. (if applicable)
11. Continuance of payment of Stipend shall depend on your satisfactory performance during the training period.
12. CHRED will formulate a “Training Programme” for the training of NSQF Trainee and shall make suitable arrangements for facilitating the same.
13. CHRED-NSQF Trainee shall be imparted training according to normal hours of work of the department in the establishment to which he/she is attached for training.
14. The Stipend for a particular month shall be paid before the 10<sup>th</sup> of the following month. (if decided)
15. Any disagreement or dispute between CHRED (NSQF – Skill Training Provider) and the NSQF Trainee arising out of the Contract shall be referred to the Governing Body of Council of human resource education development (NSQF – Skill Training Provider).



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### ENDORSEMENT

I ..... The CHRED-NSQF-OJT Trainee hereby confirm acceptance of the above OJT Contract letter, on the terms and conditions stipulated therein. I understand and agree that my signing this contract does not constitute employment by Council of human resource education development (NSQF – Skill Training Provider) or any guarantee of employment either by CHRED or the establishment to which I shall be attached.

For Name of Trainee

.....

Address: .....

.....

.....

Signature .....

For COUNCIL OF HUMAN RESOURCE EDUCATION DEVELOPMENT (NSQF – Skill Training Provider)

Accepted and Agreed

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